

New By-Laws

Article 1: Membership

Section 1. Eligibility. Full membership shall be open to all persons eighteen years of age and older who are in good standing with the American Kennel Club and who subscribe to the purposes of this club.

While membership is unrestricted as to residence, the club's primary purpose is to be representative of the breeders and exhibitors of Whitman County, Washington, and Latah County, Idaho.

Section 2. Family, Junior, Associate and Lifetime Memberships.

Family membership is open to any two related or unrelated adults living in the same household and any minor children of either residing with them. Family membership is entitled to two votes.

Junior membership is open to all persons ten up to eighteen years of age. Persons under eighteen years of age shall not vote or hold office.

Associate membership is limited to individuals who are interested in reduced rate for training. No other benefits given to full members accrue to this individual.

Lifetime membership is awarded to long standing members for meritorious service to the club. A written nomination describing service to the club is required. A written nomination must be presented to the membership and by a club member in good standing and voted on at the next regular meeting by a quorum of 10 percent of the membership.

Section 3. Dues. Dues shall be established by the board with the approval of the membership. Individual membership dues shall be \$20 per year. Family memberships shall be \$25 per year. Junior membership shall be \$5 per year.

During the month of September the Treasurer shall announce the deadline for the dues payment. No member whose dues are not paid for the current year may vote.

Section 4. Election to the Membership. Each applicant for membership shall apply on a form approved by the Board of Directors. The application shall state the names(s), address, and occupation(s) of the applicant(s). The application shall also provide that the applicant agrees to abide by this constitution and by-laws, and the rules and regulation of the American Kennel Club. Accompanying the application the prospective member shall submit dues payment for the current year. Such dues paid after October 1, shall apply to the ensuing year.

All applications are to be filed with the Recording Secretary and each application to be read at two meetings of the club and the names included in the notice for the following meeting. At the third meeting within six months that the applicant attends, the application will be read and voted upon. Affirmative votes of 2/3 of the members present and voting is required. A committee of board of directors can make recommendations on every application.

Applicants for membership who have been rejected by the club may reapply six months or more after such rejection.

Visitors are always welcome; however, an individual should file for membership after attending two consecutive meetings if she/he wishes to continue to attend meetings of the club.

Section 5; Termination of Membership. Membership may be terminated:

(a) by resignation. Any member in good standing may resign from the club upon written notice to the Recording Secretary, but no member may resign when in debt to the club. Dues obligations are considered a debt to the club, and they are incurred on the first day of each fiscal year. Obligations other than dues are considered a debt to the club and must be paid in full prior to resignation.

(b) by lapsing. A membership will be considered as lapsed and automatically terminated if such membership's dues remain unpaid 90 days after the October meeting of each year. In no case may a person be entitled to vote at any meeting of the club if hers/his dues are unpaid at the date of the meeting.

(c) by expulsion. A membership may be terminated by expulsion as provided in Article VI of these by-laws.

Article II: Meeting and Voting

Section 1. Club Meeting. Meetings of the club shall be held in greater Pullman area once a month for a least six months of the year at such date, hour, and place as may be designated by the Board of Directors, with the approval of a quorum of the membership. Meetings should be on the same night of the same week of the month. Email notice of such meetings shall be sent by the Recording Secretary at least 10 days prior to the date of the meeting. The quorum for such meetings shall be 20 percent of the members in good standing.

Section 2. Special Meetings. Special club meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board. A special meeting must be called by the Recording Secretary upon receipt of a petition signed by five members of the club in

good standing. Such special meetings shall be held in the greater Pullman area at such date, place, and hour as may be designated by the person or persons authorized to call such meetings. Email notice of such a meeting shall be mail by the Recording Secretary at least five days and not more than 15 days prior to the date of the meeting. and said notice shall state the purpose of the meeting, and no other club business may be transacted thereat. The quorum for such a meeting shall be 20 percent of the members in good standing.

Section 3. Board Meetings. Meetings of the Board of Directors shall be held immediately prior to the regular meetings of the club as needed. Written notice of each such meeting shall be mailed by the Recording Secretary at least five days prior to the date of the meeting. The quorum for such meetings of the Board shall be a majority of its members. All regular meetings of the Board shall be open to the general membership.

Section 4. Special Board Meetings. Special meetings of the Board my be called by the President, and must be called by the Recording Secretary upon receipt of a written request signed by at least three members of the Board. Such special meetings shall be held within the greater Pullman area at such place, date, and hour as may be designated by the person ore persons authorized to call such meetings. Written notice of such meetings shall be mailed by the Recording Secretary at least five days prior to the date of the meeting. Any such notice shall state the business to be transacted at the meeting and no other business shall be considered thereat. A quorum for such meetings shall be a majority of the Board. Special meetings may be declared closed to the general membership, except as provide in Article III.

Section 5. Voting. Each member in good standing (except those under 18 years of age) whose dues are paid for the current year shall be entitled to one vote at any meeting of the club at which she/he is present. Family membership is entitled to two votes and one newsletter. Proxy voting will not be permitted at any meeting or election.

Article III: Directors and Officers

Section 1. Board of Directors. The Board shall be composed of the President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Immediate Past President, and two other persons all of whom shall be members in good standing and all of whom shall be elected at the club's annual meeting as provided in Article IV and shall serve until their successors are elected. General management of the club's affairs shall be entrusted to the Board of Directors.

Section 2. Terms of office of the Board. All members of the Board shall serve one-year terms. The retiring President shall serve on the Board the year following retirement. In the event that there is no retiring President, an additional member-at-large shall be elected to maintain an eight member board.

Section 3. Officers. The club's officers, consisting of the President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer shall serve in their respective capacities both with regard to the club and its meetings and the Board and its meetings.

(a) The President shall preside at all meetings of the club and of the Board, and shall have the duties and powers normally associated with the office of President in addition to those particularly specified by these by-laws.

(b) The Vice President shall have the duties and exercise the powers of the President in case the President may die, be absent, or be incapacitated.

(c) The Recording Secretary shall keep a record of all meetings of the club and of the Board and of all matters of which she/he shall be ordered by the club. She/he shall have charge of the correspondence which deals with the inner workings of the club, notify members of meetings, notify new members of their election to membership, keep a roster of the members of the club with their addresses, supply each member with a copy of the club roster and constitution, and carry out such other duties as are specified by these by-laws.

(d) The Corresponding Secretary will keep a record of all correspondence incurred by the Club. She/he shall correspond with those individuals or groups outside the framework of the club, and shall carry out such other duties as specified by these by-laws.

(e) The Treasurer shall collect and receive all monies due or belonging to the club. She/he shall deposit the same in bank designated by the Board in the name of the club. Hers/his books shall be open to the inspection of the Board at all times, and she/he shall report to them at every meeting the condition of the club's finances and every item of receipt or payment not before reported. The Treasurer shall submit her/his books for audit by a Public Accountant at the conclusion of the fiscal year, and she/he or the newly-elected Treasurer shall render an account of all moneys received and expended during the previous fiscal year at the September meeting. All club checks must be signed by two of the following three officers: President, Vice President, and Treasurer. The Treasurer is required to be bonded, the expense to be born carried by the club.

(f) The AKC Delegate shall represent the PHDF at all regular and special meetings of the Delegates to the American Kennel Club, and shall serve as liaison between the PHDF and the AKC. The Delegate shall be elected by an affirmative vote of 2/3 of the members present and voting by secret ballot is required. The AKC Delegate shall hold office for a two year term.

Section 4. Vacancies. Any vacancies occurring on the Board of among the officers during the year shall be filled until the next annual election by a majority vote of all the members of the Board at its first regular meeting following the creation of such a vacancy or at a Special Meeting called for that purpose, except that a vacancy in the office of the President shall be filled automatically by the Vice President and the resulting vacancy in the office of Vice President shall be filled by the Board.

Article IV: The Club Year, Annual Meeting, Elections.

Section 1. Club Year. the club's fiscal year shall begin on the 1st day of June and end on the 31st day of May. The Club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

Section 2. Annual Meeting. The annual meeting shall be held in the month of May at which time officers and Directors for the ensuing year shall be elected by secret, written ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election, and each retiring officer shall turn over to that officer who succeeds her/him the properties and records relating to that office within 30 days after the election.

Section 3. Election. No person may be a candidate in a club election who has not been nominated. During the month of January the board shall select a Nominating Committee of three persons and two alternates, not more than one of whom may be a member of the Board. The Secretary shall notify immediately the committeemen and alternates of their selection. The Board shall name a Chairman for the Committee, and it shall be hers/his duty to call a meeting which shall be held on or before February 15.

(a) The Committee shall nominate one candidate for each office and one candidate for each open position on the Board, and , after securing the consent on each person to be nominated, shall immediately report their nominations to the Recording Secretary in writing.

(b) Upon receipt of the Nominating Committee's report, the Secretary shall notify each member of the candidates so nominated at least 10 days prior to the March meeting.

(c) Additional nominations may be made at the April meeting by any member in attendance provided that the person so nominated does not decline when hers/his name is proposed, and provided further that if the proposed candidate is not in attendance at the meeting, hers/his proposer shall present to the Recording Secretary a written statement from the proposed candidate signifying hers/his willingness to be a candidate. No person may be a candidate for more than one position at a time.

(d) Nominations cannot be made at the annual meeting other than as provided for in this section.

Article V: Committees

Section 1. the Board may each year appoint standing committees to advance the work of the club in such matters as dog shows, obedience trials, agility trials, trophies, annual awards, membership, and other fields of interest which might be well served by committees. Such committees shall always be subject to the final authority of the Board. Special committees may also be appointed by the Board to aid it on particular projects.

Section 2. Any committees or committee appointment may be terminated by a majority vote of the full membership of the Board, upon written notice to the appointee, and the Board may appoint successors to those persons whose services have been terminated.

Section 3. The following committees shall be considered the standing committees of the club and shall be appointed by the first meeting of each official year. The Show Chairman will be appointed by approval of the membership June meeting of each year:

(a) Show Committee consisting of:

 Show Chairman
 Judges Selection Committee
 Hospitality Chairman
 Obedience Chairman

(b) Agility Trial Committee

(c) Program and Entertainment

(d) Fun Match Committee

(e) Ad Hoc committee

Section 4. Training Committee. The committee shall appoint any qualified members of the club to serve as instructors for dog performance events in accordance with Section 1 of this Article. Time and place of training classes shall be established by the instructors. Expenses for classes shall be submitted to the Board of Directors and paid by the Treasurer. Registration fees shall be established in accordance with Article XI of these by-laws.

Section 5. The President shall call a Board Meeting as soon as feasible following the annual meeting to select Committee Chairman for the ensuing year.

Article VI: Discipline

Section 1. American Kennel Club Suspension. Any member who is suspended from the privileges of the American Kennel club automatically shall be suspended from the privileges of the club for a like period.

Section 2. Charges. Any member may prefer charges against a member for alleged misconduct prejudicial to the best interest of the club. Written charges with specifications must be filed in duplicate with the Recording Secretary together with a deposit of \$10, which shall be forfeited if the charges are not substantiated by the Board following a hearing. The recording Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the club. If the Board considers that the charges do not allege conduct which would be prejudicial to the best interests of the club, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges it shall fix a date for a hearing thereafter by the Board no less than three weeks nor more than six weeks. The Secretary shall promptly mail a copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in hers/his own behalf and bring witnesses if she/he wishes.

Section 3. Board Hearing. The Board shall have a complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present reprimand the defendant from all privileges of the club for not more than six months from the date of the hearing. And if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension reprimand shall not restrict the defendant's right to appear before hers/his fellow-members at the ensuing club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any.

Section 4. Expulsion. Expulsion of a member from the club may be accomplished only at a meeting of the club following a Board hearing and upon the Board's recommendation, as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the club to be held not earlier than 30 days but not later than 60 days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in hers/his own behalf, though no evidence will be taken at this meeting. The President shall read the charges and the Board's findings, and recommendations, and shall invite the defendant if present to speak in hers/his own behalf if she/he wishes. The membership shall then vote by secret written ballot on the proposed expulsion. A 2/3 vote of the membership shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

Article VII: Parliamentary Authority

Section 1. The rules contained in Robert's Rules of Order shall govern procedures of the club in all cases to which they are applicable and to which they are not inconsistent with these by-laws.

Article VIII: Amendments

Section 1. Amendments to the constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Recording Secretary and signed by 20 percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Recording Secretary for a vote by secret ballot within three months of the date when the petition was received by the Recording Secretary.

Section 2. The constitution and by-laws may be amended by a 2/3 vote of the members present and voting at any regular meeting or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting mailed to each member at least two weeks prior to the date of the meeting.

Section 3. No amendment to the constitution and by-laws that is adopted by the club shall become effective until it has been approved by the Board of Directors of The American Kennel Club.

Article IX: Dissolution

Section 1. Dissolution. The club may be dissolved at any time by written consent of not less than 2/3 of the members in good standing. (In the event of the dissolution of the club, whether voluntary or by operation of law, none of the assets of the club, none of the property of the club, nor any proceeds thereof shall be distributed to any member of the club, but after payment of the debts of the club its assets shall be given to a charitable organization for the benefit of dogs selected by the membership.)

Physical property of the club shall be sold at auction and the proceeds added to other assets.

Article X: Order of Business

Section 1. At meetings of the club the order of business, so far as the character and nature of the meeting may permit, shall be as follows: roll call, minutes of the last meeting, report of the Recording Secretary, report of the Treasurer, reports of committees, unfinished business, new business, election of officers(at annual meeting) election of new members, adjournment.

Section 2. At meetings of the board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows: Reading of the minutes of last meeting, Report of Secretary, Report of Treasurer, Reports of committees, Unfinished business, New business, Adjournment.

Article XI: Special Fees

Section 1. Fees. Fees for classes shall be assessed by instructors and the Board.